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Texas Department of Agriculture
Public Weigher Certificate of Authority Application

RWM-702

TODD STAPLES, COMMISSIONER

SECTION A	¹ TYPE OF APPLICATION				
	<input type="checkbox"/> New Business		<input type="checkbox"/> Change of Ownership – previous account number: _____		
	² BUSINESS TYPE			TDA USE ONLY	
	<input type="checkbox"/> Corporation		<input type="checkbox"/> Sole Proprietorship		Client No.
	<input type="checkbox"/> Limited Liability Co.		<input type="checkbox"/> Government		Account No.
	<input type="checkbox"/> Limited Partnership		<input type="checkbox"/> Organization		Date (mm/dd/yy)
	<input type="checkbox"/> General Partnership				Initials
					/ /
	³ CLIENT INFORMATION				
	Full legal business name (owner's name if sole proprietor – no aliases)				
D.B.A. (if applicable)					
Comptroller Taxpayer ID No.(In-state businesses)			Federal ID No.(Out-of-state businesses and nonprofit org.)		
SOLE PROPRIETORSHIP ONLY					
<input type="checkbox"/> Social Security No. (SSN - Required) - -			<input type="checkbox"/> If you do not have an SSN you must attach form Affidavit for Occupational License - No Social Security Number (OGC-001) available at www.TexasAgriculture.gov		
<input type="checkbox"/> Driver License No. _____ (if SSN is not available)			<input type="checkbox"/> TX		
<input type="checkbox"/> State Issued ID No. _____ (if DL is not available)			<input type="checkbox"/> Other		

Note: Applicants must submit their original bond **WITH** the application for Certificate of Authority. The initiation date of the Bond should be within two weeks of the submission of the application for Certificate of Authority.

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023, and 559.004.)

SECTION B	¹ RESPONSIBLE PERSON INSTRUCTIONS		
	Please list the full legal name (no aliases or nicknames) of the primary person responsible for the business, as indicated:		
	<ul style="list-style-type: none"> ♦ For a corporation, limited liability company, or cooperative, the president or CEO, ♦ For a limited or general partnership, the managing partner or general manager, ♦ For a sole proprietorship, the owner, ♦ For any other type of business, the general manager. 		
	² RESPONSIBLE OFFICER, PARTNER, MANAGER, OR OWNER		
	First Name	M. I.	Last Name
Phone No. () - Ext.		E-mail	
³ RESPONSIBLE PERSON MAILING ADDRESS			
Address			
City		State	Zip
Web Address of Business (optional)			

SECTION C	¹ PERSON TO CONTACT FOR LICENSE-RELATED MATTERS		
	First Name	M. I.	Last Name
	Primary Phone () - Ext.		Secondary Phone (optional) () - Ext.
	Fax (optional) () - Ext.		
	E-mail (optional)	Would you prefer to be contacted by E-mail? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	² MAILING ADDRESS		
	Address		
City		State	Zip

SECTION D	¹ FACILITY INFORMATION – NAME OF LICENSEE			
	Facility Name			
	² PHYSICAL ADDRESS OF LOCATION (WHERE WEIGHING WILL TAKE PLACE)			
	Address (No P.O. Box)			
	City	State	Zip	County
Directions to Physical Location if address above is difficult to find				

SECTION E	¹ OUT-OF-STATE APPLICANTS ONLY		
	An applicant for a Public Weigher license whose principal place of business is situated outside the State of Texas must appoint and designate a resident citizen of Texas as said applicant's resident agent within Texas. If address provided in Section B is out of state resident agent information is REQUIRED.		
	Who do you wish to designate as resident agent? <input type="checkbox"/> The Texas Secretary of State <input type="checkbox"/> Other (list below)		
	Resident Agent Name		
	Resident Agent Address		
City		Zip	Business Phone () -

SEC. F	¹ PUBLIC WEAHER FEE
	Public Weigher – (\$485 fee) – Proceed to Section G

SECTION G	¹ PAYMENT	
	REGISTRATION IS NOT VALID UNTIL APPROVED BY TDA.	
	Method of Payment (payable to Texas Department of Agriculture) <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cashier's Check # _____ <input type="checkbox"/> Money Order # _____	
	Amount remitted \$	Mail to: Texas Department of Agriculture P.O. Box 12076, Austin, TX 78711-2076
	TDA USE ONLY	Receipt No. _____ Date Receipt Issued _____

SECTION H	¹ SIGNATURE	
	The applicant, by and through their personal or agent's signature below (1) certifies that all information provided in connection with this application at any time is true and correct to the best of the applicant's knowledge; (2) acknowledges that any misrepresentation or false statement made by the applicant, or an authorized agent of the applicant, in connection with this application, whether intentional or not, will constitute grounds for denial, revocation, or non-renewal of any license issued pursuant to this application and/or assessment of monetary administrative penalties; and (3) if applying as an individual, further acknowledges that this application may be denied and that any license issued pursuant to this application may be suspended, revoked, or denied renewal due to delinquency in payment of a guaranteed student loan and that any license issued pursuant to this application may be suspended or denied renewal for failure to pay child support. If signed by an agent (including employee) of the applicant, the person signing certifies that he or she is authorized to make the preceding certifications on behalf of the applicant.	
	Applicant Name	Title
	Applicant Signature	Date / / month day year

SECTION I	¹ CHECKLIST
	Please use this checklist to ensure you are sending all of the necessary information and documents. <input type="checkbox"/> Public Weigher Certificate of Authority Application (signed and dated) <input type="checkbox"/> Fee (\$485) <input type="checkbox"/> Bond of Public Weigher in the amount of \$10,000 for a duration of 2 years
	Please note that an incomplete application may result in processing delays.